


Why	Weekly cleaning for espresso machine. The Melitta espresso machine must be cleaned weekly in order to maintain equipment operation and extend equipment life.	
Time required	1 minute to prepare	18 minutes to complete
Time of day	At store closing	For 24-hour restaurants: Managers preference.
Hazard icons	 Equipment Alert	

Tools and supplies



Bucket, clean and sanitized towels



Paper towels

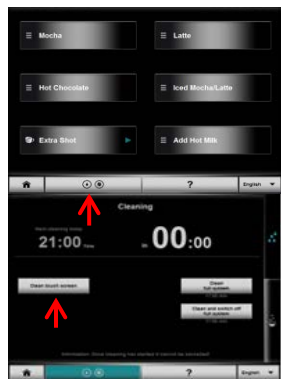


McDonalds approved glass cleaner

Weekly Cleaning Procedure

1 Clean touch screen

Press clean menu tab. Press the **"Clean touch screen"** button to lock the screen for cleaning. Clean screen with glass cleaner and a paper towel.



2 Unlock touch screen

After cleaning, unlock the display by touching the numbers in sequence **"1, 2, 3, 4"** on the display.



3 Empty the waste drawer

Press to open the (1) waste drawer door and pull out the (2) waste drawer. Empty the waste drawer and take it to the 3 compartment sink.



4 Removal of bean hoppers

Unlock the bean hoppers and close the bottom opening by turning the handle counter-clockwise. Lift bean hopper straight up with both hands and take it to the 3 compartment sink.



5 Remove drip grate

Lift up drip grate from the drip tray and take it to the 3 compartment sink.



6 Wash machine parts

Take the waste drawer, bean hoppers and drip grate to the 3 compartment sink. Wash, rinse, and sanitize. Air dry all cleaned and sanitized parts before reinstalling. **Do not use abrasive cleaning products.**

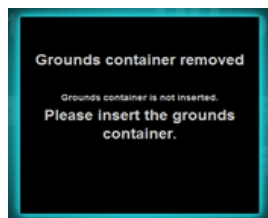


Weekly Cleaning (continuation)

- 7 Waste drawer compartment**
Remove any grounds that have fallen outside of the waste drawer. Clean inside of water drawer compartment with a sanitized towel.



- 8 Reinstall waste drawer**
Insert the dry and clean waste drawer into the original position and close the door.



Please insert the grounds container appears on the display when the waste drawer has not been correctly inserted.



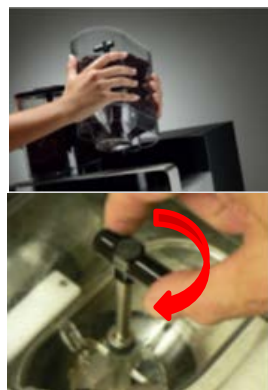
- 9 Confirm drawer emptied**
Grounds container empty?
Appears on the display, touch "Yes" to confirm and continue.



- 10 Reinstall bean hoppers**
Place the bean hopper on machine and turn handle clockwise to lock in place.

Equipment Alert

Dry thoroughly with paper towels before reinstalling bean hoppers.



- 11 Clean drip tray**
Wipe down drip tray with a sanitized towel and reinstall drip grate.



- 12 Clean refrigerator**
Wash the inside of the refrigerator and milk connectors with a sanitizer towel.



- 13 Wipe machine**
Wipe the exterior of machine and the bottom of the beverage spout with a sanitized towel and allow to air dry.

Equipment Alert

Cleaning is done with a sanitized towel. The right cleaning agent must be used or it might damage the machine.



Remove coffee and milk build-up from the bottom of the pour spout with a sanitized towel.